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**Community Advisory Committee Meeting Minutes**

**225 Western Avenue**  **Augusta, ME 04330**

June 4, 2014

**Members attending:** Nancy Cronin**,** Claire Collins**,** Gail Fanjoy**,** Janice LaChance**,** Paul Picard**,** Maryann Prebleand Toni Wall. **CCIDS staff**: Lu Zeph, Sue Russell, Sandra Horne, Alan Kurtz, Linda Labas and Janet May.

**Members unable to attend:** Kathy Adams, Jane Bell, Jesse Bell, Anna McDougal, Jon McGovern and Kim Moody.

**Icebreaker** (Janet)

**Review of the Day** (Lu)

**Director’s Update**

Lu has resigned from her central administration responsibilities to focus 100% of her time to CCIDS as of July 1, 2014. Sue Russell will continue her role as Associate Director for CCIDS. Lu will focus her efforts on development and positioning the center for the future. Sue will continue to manage the day-to-day operations and programs of the Center.

**Old Business**

Reviewed CAC by-law change language that had been approved in concept at the October 2013 meeting. The CAC agreed with the new language and the by-laws were accepted as amended.

**New Business**

Membership updates: Kathy Adams has agreed to replace Kathy Powers (retired) as the Maine CITE representative. New members: A nominating committee was formed (Clare, Sandra, and Lu) to coordinate naming of new members and co-chairs prior to the Fall 2014 meeting.

Lu requested that all members with terms ending in 2014 continue through the Fall 2014 meeting. All present agreed.

**Highlights of New Initiatives from Year 1**

The CAC and CCIDS staff representatives reviewed and engaged in a lively positive discussion related to year one activities and accomplishments for each of the Center’s five-year goals as presented in the 2013-2018 Core Plan. CAC members agreed to follow up with additional input that will be reflected in the UCEDD Annual Report. Sandra will coordinate this follow up with CAC members using the CAC Members Only section of the CCIDS website.

**CAC Discussion of Future Areas of Focus for Year 2**

After lunch, the CAC and CCIDS staff representatives refocused the conversation to the consideration of both proposed year two objectives and emerging critical issues and opportunities that CCIDS should consider addressing in year 2. In general, all agreed that work reflected in the plan for year 2 should continue---and several other critical issues were discussed that CCIDS should also consider in year 2 efforts. These included the following: CMS public comments and rulemaking; study childcare expulsions and early childhood segregated placements; continue to explore ways to support early childhood mental health consultation; expanded efforts in aging/IDD, including (PCP); transition/post-secondary education and employment opportunities.

**Wrap-Up, Meeting Feedback**

* Everyone agreed the smaller meeting room was more conducive to discussions.
* Need to split work plan in half---review of year at one meeting (spring?) and plan for the following year (fall?) at a separate meeting.
* More meetings – more time. Explore quarterly meetings (3?) October mid-April, and June?
* The next meeting will be in Fall 2014 in Orono. If meetings are scheduled quarterly, they will alternate between Orono and Augusta.
* Packet contained great information, meeting was great!
* Great feedback on the CAC e-newsletter/updates.
* CAC section of CCIDS website – use SurveyGizmo for annual plan progress review and recommendations for next year’s work plan.