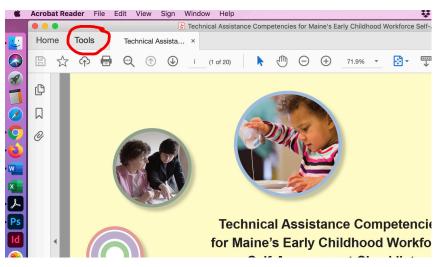
## How to Use the Fill & Sign Tool in Adobe Acrobat Reader DC

- 1. Open PDF using the newest version of Adobe Acrobat Reader DC.
- 2. Click on the "Tools" Tab:



3. Click on "Fill & Sign":

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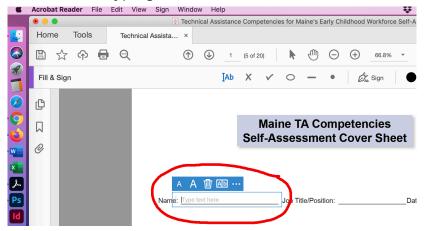
4. Click on the blue Fill & Sign button on the left:

-ill & Sign			
	What do you want to do?		
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	Fill, sign and send Fill form fields, add text and draw or type your signature. Fill and sign	Get others to sign Add signers, mark where to fill and sign, send it out and track progress. Request signatures	
	He	elp	

5. The Fill & Sign tool loads.



6. Scroll to the page you want to add text to and place your curser and a text box will appear and start typing.



7. Save document with a different name to save your information.