



### **Child Development Services**

An Intermediate Educational Unit that provides both Early Intervention and Free Appropriate Education under the supervision of Maine Department of Education.

### Department of Health and Human Services

Provides integrated health and human services to the people of Maine to assist individuals in meeting their needs, while respecting the rights and preferences of the individual and family, within available resources.

## Public Health Nursing Public Health Nursing

Provides short-term or intermittent nursing services to medically fragile prenatal women, postpartum women, newborns, infants and children that meet eligibility criteria.

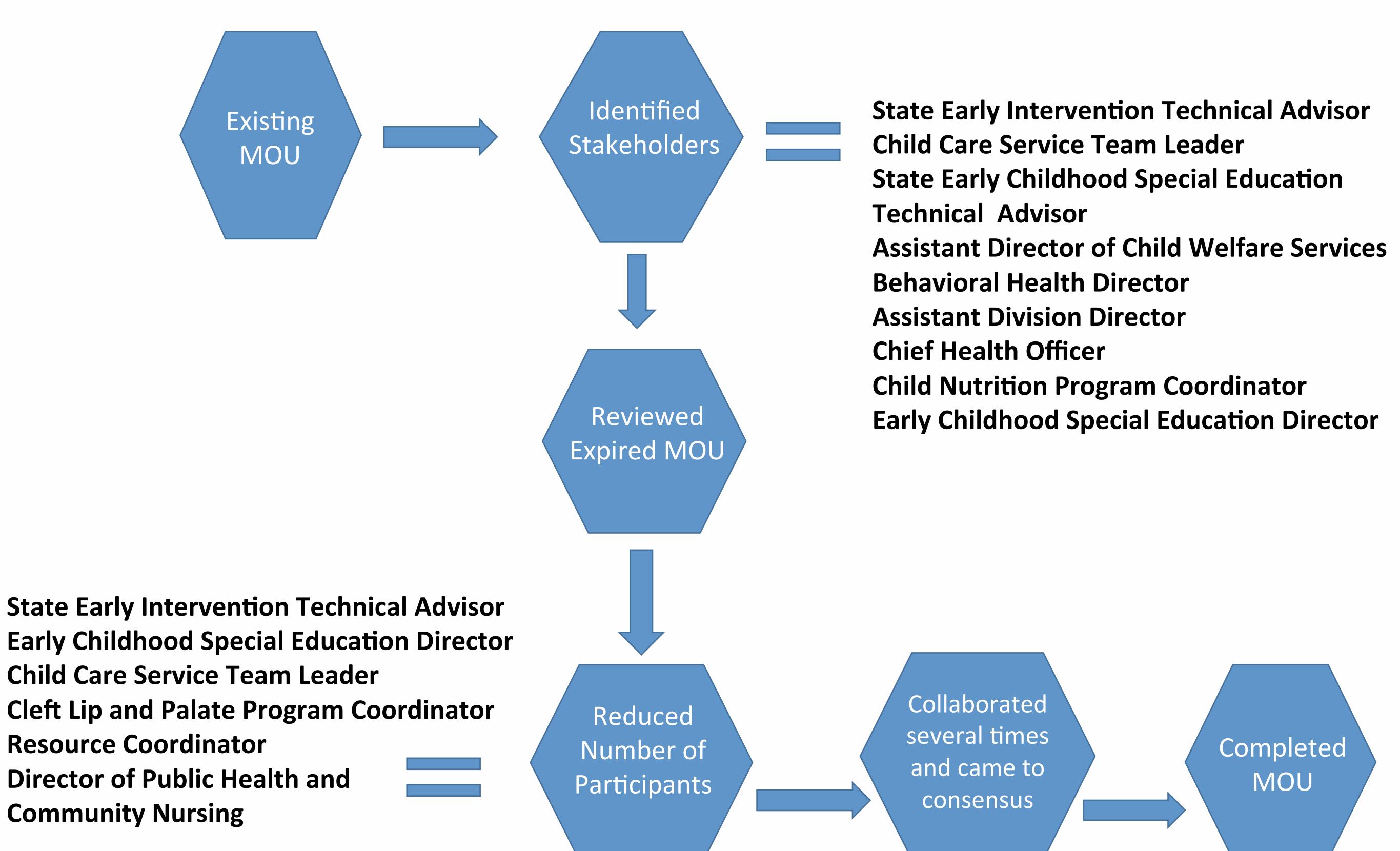
## **Children with Special Health Needs**

Plans, implements and evaluates public health programs for children with special health needs/chronic conditions up to age 22.

# Developing a Memorandum of Understanding Maine Department of Education-Child Development Services

Maine Department of Health and Human Services

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### **Definition - What does** Memorandum of Understanding (MOU) mean?

A memorandum of understanding (MOU) is a document that describes a formal agreement between two parties. It is not a legal agreement, but it does indicate the establishment of a business relationship that will continue and likely result in a legal agreement such as a contract.

Accessed at <a href="https://www.techopedia.com/definition/12912/memorandum-of-understanding-mou">https://www.techopedia.com/definition/12912/memorandum-of-understanding-mou</a>

This project was a part of the Leadership in Action component of the 2015 – 2016 LEND Program

### **Purpose of MOU Project**

- Develop a concise document.
- Describe relationships and mutual responsibilities among stakeholders.
- Identify duplicative services.

### My Responsibilities

- Schedule meetings with representatives from various departments to gain input into the content of the MOU.
- Incorporate perspectives of all stakeholders into revised document.

#### Leadership Development

- Develop skills in suggesting specific modifications to the way that various Maine state agencies work together in meeting the health and educational needs of children with special health care needs.
- Interpret situations systemically; i.e., identifying both the whole situation and the dynamic interplay among its parts.

